



SUNDARAM MULTI PAP LIMITED Books for Success...

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

PREAMBLE

Regulation 25(7) of SEBI (LODR) Regulations, 2015 mandates that the listed entity should familiarize its Independent Directors through various programmes about the listed entity, including the following:-

- (a) nature of the industry in which the listed entity operates;
- (b) business model of the listed entity;
- (c) roles, rights, responsibilities of independent directors; and
- (d) any other relevant information.

FAMILIARISATION PROCESS

New Directors have an interaction with the Chairman and KMP of the Company who brief the Director about the Company, the nature of industry in which the Company operates, business model of the Company etc.

A set of documents containing the Annual Reports of the Company for previous three years, brochures and literature of the Company, are handed over to the Directors for their perusal and study.

The appointment letter issued to the Independent Directors sets out the expectation of the Board from the appointed Director and the duties and responsibilities of the Independent Director(s) so appointed as per the provisions laid down in Schedule IV, Section 149(8) of the of the Companies Act, 2013. Periodic presentations are made at the Board and Committee Meetings on business and performance updates of the Company, the business environment and strategy.

The new appointee also visits the Company's plants to understand the operations of the Company. At such visits presentations are made by the Senior Management to give the Directors detailed information about the Company's operational affairs.

Directors are informed of relevant statutory changes and other developments affecting Company's businesses in the Board/Committee meetings. Every Director has complete access to information relating to the Company and interacts with the Management whenever needed.

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2021-22.

- An overview of demand and supply of all the Company's product, their competition, market share and Company's plans for increasing capacity utilisation and quality up-gradation.
- Progress report of Plants.
- Manufacturing of pistons and rings including its market potentials etc
- An overview on the status and future plans of the products etc.
- Familiarisation Programme details:

(i) No. of programmes attended by Independent Director (during the year and on a cumulative basis till date)	During the year	3
	Cumulative	15
(ii) No. of hours spent by Independent Directors in such programmes (during the year and on a cumulative basis till date)	During the year	3.30
	Cumulative	18.30