

29th August, 2016

BOMBAY STOCK EXCHANGE LIMITED
Corporate Relationship Department
1st Floor, P.J Towers, Dalal Street,
Mumbai-400023
Scrip Code: 533166

NATIONAL STOCK EXCHANGE OF INDIA LTD.
Exchange Plaza, 5th Floor, Plot No. C/1
G-Block, Bandra-Kurla Complex,
Bandra (E), Mumbai-400051
Scrip Code: SUNDARAM

Ref: Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations)

Dear Sir / Madam,

Sub:-Summary of the proceedings of the 22nd Annual General Meeting (AGM) of the Company held on August 29, 2016

As per the requirement of Regulation 30 – Para A of Part A of Schedule III of the Listing Regulations, summary of the proceedings of the AGM is enclosed as Annexure A.

Further the Capital Clause contained in the Memorandum of Association of the Company shall be altered. The Authorised share capital of the Company shall increase from Rs. 25,00,00,000/- (Twenty Five Crore Only) divided into 25,00,00,000 (Twenty Five Crore) Equity Shares of Rs. 1/- each to Rs. 27,00,00,000/- (Twenty Seven Crore Only) divided into 27,00,00,000 (Twenty Seven Crore) Equity Shares of Rs. 1/- each.

Kindly take the same on your records.

For Sundaram Multi Pap Limited

Makwana

Manik R. Makwana
Company Secretary & Compliance Officer



SUNDARAM MULTI PAP LIMITED

PROCEEDINGS OF THE 22nd ANNUAL GENERAL MEETING

Date	29 th August, 2016
Time	11.00 a.m.
Venue	Chatwani Baug Hall, 1st Floor, 7, Gokhle Road, Near Vile Parle Station Vile Parle East Mumbai - 400 057
Present	
Mr. Amrut P. Shah	Chairman & Managing Director
Mr. Shantilal P. Shah	Whole-time Director
Mr. Rajesh B. Jain	Chief Financial Officer
Mr. Manikandam P. Kammenchery	Independent Director
Ms. Minjal V. Kadakia	Independent Director
Mr. Manik R. Makwana	Company Secretary
Statutory Auditors	
Mr. Shailesh Bhuta	Partner of M/s. Bhuta Shah & Co.
Internal Auditors	
Mr. Prakash Munni	Partner of M/s. Prakash Munni & Associates

INTRODUCTION

Mr. Amrut P. Shah Chaired the Meeting. The Chairman informed the Members that the proceeding of the Meeting shall now be conducted by Mr. Manik Makwana, Company Secretary of the Company.

The Company Secretary introduced the Directors, Statutory Auditor and Internal Auditor present at the meeting to the Members.

QUORUM

The requisite quorum being present, the Company Secretary with the permission of the Chairman, called the meeting to order.



REGISTERS

The Statutory Registers; Auditor's Report and Secretarial Audit Report were kept open for Members at the AGM venue, as required under the provision of Companies Act 2013.

NOTICE AND DIRECTORS REPORT

The Notice of the 22nd Annual General Meeting and the Directors' Report to the Shareholders were taken as read with the permission of the Members present.

AUDIT REPORT

The Auditors report was taken as read with the permission of the Members present. However the Company Secretary then read the Matter of Emphasis as given by the auditors in their Standalone and Consolidated Audit Report. The Managements response for the said matter of emphasis was also briefed to the members at the meeting.

SECRETARIAL AUDIT REPORT

The Secretarial Audit for the year 2015-16 was conducted by M/s. Hemanshu Kapadia & Associates, Practicing Company Secretary. The observations made in the secretarial audit report were read before the members and the management reply for the same was also briefed to the members.

QUERIES

The Company Secretary, with the permission of the Chairman, invited queries from the Members relating to Annual Report, Accounts and any other matter related to Company. The queries raised by the Members were satisfactorily replied by the Management.

BRIEF OF VOTING

The Company Secretary informed that as per Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and other applicable provisions of the Companies Act, 2013, the Company had provided to its members the facility to cast their votes by electronic means from 25th August, 2016 (9.00 a.m.) to 28th August, 2016 (5.00 p.m.) on all the resolutions as stated in the 22nd Annual General Meeting (AGM). The Company had engaged the service of Central Depository Services Limited. He further informed that the members who did not avail the facility of remote e-voting and who is present at the meeting, may cast their vote through Poll.

SCRUTINIZERS

Mr. Hemanshu Kapadia, Practicing Company Secretary was appointed as the Scrutinizer to scrutinize Remote E-voting process in a fair and transparent. Mr. Hemanshu Kapadia, Practicing Company Secretary and Mr. Vipin Mehta, Member of the Company were appointed as the scrutinizers for the poll taken at the 22nd AGM of the company.



The Scrutinizer shall issue separate Scrutinizer's Report on the Remote E-voting. The Scrutinizers shall issue separate Scrutinizers' Report on the poll taken on all the resolutions contained in the notice of the 22nd AGM of the Company. The Scrutinizers shall submit the combined report on the result of Remote E-voting together with that of Poll.

INTRODUCTION TO RESOLUTION

The following resolutions set out in the Notice conveying the AGM were proposed and seconded by Members:

Sr. No.	Details of Agenda	Resolution Required
1.	To consider and adopt: A. The Audited Standalone Financial Statement of the Company for the Financial Year ended 31st March, 2016, the reports of the Board of Directors and Auditors thereon; and B. The Audited Consolidated Financial Statement of the Company for the Financial Year ended 31st March, 2016.	Ordinary
2.	To appoint a Director in place of Mr. Amrut P. Shah (DIN:00033120) who retires by rotation and being eligible, offers himself for re-appointment.	Ordinary
3.	To ratify the appointment of M/s Bhuta Shah & Co. LLP, Chartered Accountants, Mumbai, (ICAI Firm Registration No.101474W / W100100) Auditors of the Company.	Ordinary
4.	To consider and determine the fees for delivery of any document through a particular mode of delivery to a member and in this regard.	Ordinary
5.	To consider and determine for Increase in Authorised Share Capital of the Company.	Ordinary
6.	To consider the Alteration of Capital Clause contained in the Memorandum of Association	Special
7.	To consider the issue of Securities pursuant to the provisions of the Sections 41, 42, 62 and 71, and other applicable provisions, if any, of the Companies Act, 2013.	Special
8.	To consider to issue Convertible Warrants to Promoter / Promoter Group of the Company on preferential basis.	Special

ORDERING POLL

With the permission of the Chairman the Poll was ordered. The Company Secretary informed the members that instruction for voting should be carefully read before casting of votes. There upon the voting commenced.

COMPLETION OF POLL

The voting on poll was completed by the Members of the Company. It was informed to the Members that the combined Results of the E-voting and Poll at this AGM, along with the Scrutinizers' Report(s) will be available on the Company's website i.e. www.sundaramgroups.in within two days from the 22nd AGM of the Company.



● **Sundaram Multi Pap Ltd.**

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Manufacturer & Exporter of Exercise Book & Paper Stationery



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CONCLUSION OF MEETING

The Company Secretary expressed the gratitude to the Members, on behalf of the management and a vote of thanks was given to Mr. Amrut P. Shah, Chairman of the meeting. Thereafter Mr. Amrut P. Shah, Chairman of the Meeting declared the meeting closed at 11.50 a.m.

For Sundaram Multi Pap Limited

Makwana

Manik R. Makwana

Company Secretary & Compliance Officer

