

Date: 4th August, 2016

To,
BSE Ltd.
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai-400 001
Ref: Scrip Code: 533166

To,
National Stock Exchange of India Ltd.
Exchange Plaza, Plot No.C/1, G Block,
BKC, Bandra (E), Mumbai- 400 051
Ref: Symbol: Sundaram

Respected Sir,

Sub: Notice of the 22nd Annual General Meeting and Book Closure

Pursuant to the provision of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015, we hereby inform you that the 22nd Annual General Meeting of the Members of our Company is scheduled to be held on Monday, 29th August, 2016 at 11.00 a.m. at at Chatwani Baug, 1st floor, 7, Gokhale Road, near Vile Parle station, Vile Parle (East), Mumbai-400057.

Further pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that the Register of Members and Share Transfer Books of the Company will remain close from Tuesday, August 23, 2016 to Monday, August 29, 2016 (both days inclusive) for the purpose of Annual General Meeting.

The Notice of AGM along with the Explanatory Statement, Directors Report, Auditors Report and Audited Financial Statement of the Company for the year ended 31st March, 2016 is being sent to Members by permitted mode at the postal address or emailed to email address, registered with the Company / Depository Participant (DP) as the case may be.

Pursuant to provision of Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules 2014 as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulation 2015 the Company is providing E-voting facility to its members holding shares as on 22nd August, 2016 being the cut-off date to exercise their rights to vote by electronic means on all the resolutions set out in the Notice of AGM through e-voting facilitated by Central Depository Services (India) Limited (CDSL). E-voting shall commence on Thursday, 25th August 2016 at 9.00 a.m. and will end on Sunday, 28th August 2016 at 5.00 p.m.



● **Sundaram Multi Pap Ltd.**

CIN L21098MH1995PLC086337

(Government Recognised Export House)

Manufacturer & Exporter of Exercise Book & Paper Stationery



Books for Success...

The Notice of AGM is also available on Company's website www.sundaramgroups.in

The results of voting along with scrutinizers report shall be placed on the Company's website www.sundaramgroups.in and on the website of CDSL within three days of passing of the resolution at the AGM of the Company and will be immediately communicated to the Stock Exchanges.

Further also find herewith the Annual Report for the year 2015-16.

Pursuant to Regulation 34 (1) of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015 the Company shall submit the Annual report to the Stock Exchange within twenty one working days of it being approved and adopted in the Annual General Meeting.

You are requested to take the above on your record.

Thanking you,

Yours faithfully

For Sundaram Multi Pap Limited

Makwana

Manik R. Makwana

Company Secretary & Compliance Officer

