Sundaram Multi Pap Ltd. CIN L21098MH1995PLC086337

(Government Recognised Export House) Manufacturer & Exporter of Exercise Book & Paper Stationery



Date: 2nd September, 2015

To, BSE Ltd. Phiroze Jeejeebhov Towers, Dalal Street, Mumbai-400 001 Ref: Scrip Code: 533166

To. National Stock Exchange of India Ltd. Exchange Plaza, Plot No.C/1, G Block, BKC, Bandra (E), Mumbai- 400 051 **Ref: Symbol: Sundaram**

Respected Sir,

Sub: Notice of the 21st Annual General Meeting and Book Closure

In terms of the Listing Agreement executed by our Company with your Stock Exchanges, we hereby inform you that the 21st Annual General Meeting of the Members of our Company is scheduled to be held on Wednesday, 30th September, 2015 at 11.00 a.m. at Navinbhai Thakar Hall, Shradhanand Road, Vile Parle (East), Mumbai-400 057.

Further the Notice is also hereby given that pursuant to Clause 16 of the Listing Agreement the Register of Members and Share Transfer Register of the Company shall remain closed from Thursday, 24th September, 2015 to Wednesday, 30th September, 2015 (both days inclusive) for the purpose of the said Annual General Meeting.

Pursuant to Clause 31(a) of the Listing Agreement, we are enclosing herewith Six copies of the Annual Report (sent separately) along with Form - A & Form - B for the Financial Year 2014-15.

The Notice of AGM along with the Explanatory Statement, Directors Report, Auditors Report and Audited Financial Statement of the Company for the year ended 31st March, 2015 is being sent to Members at the postal address or emailed to email address, registered with the Company / Depository Participant (DP) as the case may be.

Pursuant to provision of Section 108 of the Companies Act, 2013 read with Rules made thereunder and Clause 35B of the Listing Agreement the Company is providing E-voting facility to its members holding shares as on 23rd September, 2015 being the cut-off date to exercise their rights to vote by electronic means on all the resolutions set out in the Notice of AGM through e-voting facilitated by Central Depository Services (India) Limited (CDSL). E-voting shall commence on Saturday 26th September, 2015 (10.00 a.m.) and ends on Tuesday 29th September, 2015 (5.00 p.m.).



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Notice of AGM also available Company's website www.sundaramgroups.in

The results of voting along with scrutinizers report shall be placed on the Company's website www.sundaramgroups.in and on the website of CDSL within three days of passing of the resolution at the AGM of the Company and will be immediately communicated to the Stock Exchanges.

You are requested to take the above on your record.

Thanking you,

Yours faithfully

For Sundaram Multi Pap Limited

Mariik R. Makwana **Company Secretary**