

● **Sundaram Multi Pap Ltd.** CIN L21098MH1995PLC086337  
 (Government Recognised Export House)  
 Manufacturer & Exporter of Exercise Book & Paper Stationery



1. Name of the Company: SUNDARAM MULTI PAP LIMITED  
 2. Quarter ending: 31st DECEMBER, 2015

I. COMPOSITION OF BOARD OF DIRECTORS								
Title (Mr./ Ms.)	Name of the Director	PAN & DIN	Category (Chairperson/ Executive/ Non-Executive/ Independent/ Nominee)	Date of Appointment in the current term/ cessation	Tenure	No. of Directorship in listed entities including this listed entity	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	Amrut P. Shah	DIN: 00033120, PAN: AACPS8649D	Chairman / Managing Director	13th March, 1995	---	1	NIL	NIL
Mr.	Shantilal P. Shah	DIN: 00033182, PAN: AAFPS4878M	Executive Director	1st August, 1999	---	1	1	NIL
Mr.	Kaushal R. Sheth	DIN: 06949468, PAN: BACPS6777B	Independent Director	14th August, 2014	17 Months	1	1*	2
Mr.	Manikandam P. Kammenchery	DIN: 03323385, PAN: ADNPP1816D	Independent Director	14th August, 2014	17 Months	1	3	NIL
Ms.	Minjal V. Kadakia	DIN: 07135977, PAN: AMAPK7192F	Independent Director	30th March 2015	9 Months	1	2	NIL
* Mr. Kaushal R. Sheth is the Chairman of the Audit Committee in unlisted public company								



II. COMPOSITION OF COMMITTEES		
Name of the Committee	Name of Committee Members	Category (Chairperson/ Executive/ Non-Executive/ Independent/ Nominee)
1. Audit Committee	Kaushal R. Sheth	Chairman (Independent Director)
	Manikandam P. Kammenchery	Member (Independent Director)
	Minjal V. Kadakia	Member (Independent Director)
2. Nomination & Remuneration Committee	Kaushal R. Sheth	Chairman (Independent Director)
	Manikandam P. Kammenchery	Member (Independent Director)
	Minjal V. Kadakia	Member (Independent Director)
3. Stakeholders Relationship Committee	Kaushal R. Sheth	Chairman (Independent Director)
	Manikandam P. Kammenchery	Member (Independent Director)
	Minjal V. Kadakia	Member (Independent Director)

III. MEETING OF BOARD OF DIRECTORS		
Date (s) of Meeting (If any) in the previous quarter	Date(s) of Meeting (If any) in the relevant quarter	Maximum gap between any two consecutive meetings in number of days
12th August, 2015 & 15th September, 2015	5th November, 2015 & 4th December, 2015	51 Days

IV. MEETING OF COMMITTEES			
Date (s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in previous quarter	Maximum gap between any two consecutive meetings in number of days
Audit Committee Meeting - 5th November, 2015	Yes, All the members of the Committee were present for the meeting	12th August, 2015	85 days
Stakeholder Relationship Committee - 5th November, 2015	Yes, All the members of the Committee were present for the meeting	12th August, 2015	85 days



<b>V. Related Party Transactions</b>	
<b>Subject</b>	<b>Compliance Status (Yes/No/NA)</b>
Whether prior approval of Audit Committee obtained	Yes
Whether shareholder approval obtained for material RPT	N.A
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	N.A
<b>VI. Affirmations</b>	
<p>1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015</p> <p style="margin-left: 20px;">A. Audit Committee                      B. Nomination &amp; Remuneration Committee                      C. Stakeholders relationship Committee</p> <p>3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/ observations / advice of Board of Directors may be mentioned here:- This Report shall be placed at the ensuing Board Meeting</p>	

*Makwana*  
 Manik R. Makwana  
 Company Secretary

