

● **Sundaram Multi Pap Ltd.** CIN L21098MH1995PLC086337

(Government Recognised Export House)
Manufacturer & Exporter of Exercise Book & Paper Stationery



Books for Success...

Date: September 03, 2015

To,
BSE Ltd.
PhirozeJeejeebhoy Towers,
Dalal Street, Mumbai-400 001
Ref: Scrip Code: 533166

To,
National Stock Exchange of India Ltd.
Exchange Plaza, Plot No. C/1, G Block,
BKC, Bandra (E), Mumbai- 400 051
Ref: Symbol: SUNDARAM

Dear Sir,

Sub: News Paper Advertisement.

In terms of the Listing Agreement executed by our Company with your Stock Exchange, we hereby inform you that the Intimation of Notice of 21st Annual General Meeting, E-voting details and Book Closure date is published in "The Free Press Journal" and "Navshakti" of September 03, 2015.

Enclosing herewith the copy of the news paper.

Kindly take the above information on your records.

Thanking you,

Yours faithfully,
For Sundaram Multi Pap Limited

Makwana
Manik R. Makwana
Company Secretary & Compliance Officer





Books for Success...

SUNDARAM MULTI PAP LTD.

CIN: L21098MH1995PLC086337

Regd. Office : 5/6 Papa Industrial Estate, Suren Road, Andheri (East), Mumbai - 400 093

Tel: 022 67602200 Fax: (91-22) 67602244/55 E-mail ID: info@sundaramgroups.in

Website: www.sundaramgroups.in

NOTICE OF 21ST ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE

Notice is hereby given that the Twenty First Annual General Meeting of the Members of Sundaram Multi Pap Limited will be held on Wednesday, 30th September 2015 at 11.00 a.m. at NavinbhaiThakar Hall, Shradhanand Road, Vile Parle (East), Mumbai-400 057 to transact the businesses as set out in the notice of AGM. Company has completed the dispatch of notice of AGM on 2nd September, 2015 by permitted mode.

Members are hereby informed that in compliance with the provisions of Section 108 of the Companies Act, 2013, read with rule 20 of the Companies (Management and Administration) Rules 2014 as amended from time to time and Clause 35B of the Listing Agreement the Company is providing to the members the facility for exercise their right to vote at the AGM by electronic means and business may be transacted through e-voting services (remote e-voting) provided by the Central Depository Services India Limited (CDSL).

Mr. Hemanshu L. Kapadia proprietor of M/s. Hemashu Kapadia & Associates, Practicing Company Secretary, Mumbai, failing him Mr. Vipin Mehta, a partner of VPP & Associates, Practicing Company Secretary, Mumbai, has been appointed by the Board of Directors of the Company as the Scrutinizer for scrutinizing the remote e-voting process, voting through ballot form and voting to be conducted at the meeting in a fair and transparent manner.

For the benefit of members who do not have access to e-voting facility, ballot form would be provided at the AGM venue to enable them to cast their vote.

The instructions for e-voting are given in the notice of AGM. Members are requested to note the following:

- Remote e-voting will commence on Saturday, 26th September 2015 at 10.00 a.m. and will end on Tuesday, 29th September 2015 at 5.00 p.m. The e-voting module shall be disabled by CDSL for voting thereafter and members will not be allowed electronically beyond the said date and time.
- The voting of the member (for voting through remote e-voting or through ballot form) shall be in proportion to their share of the paid up equity share capital of the Company as on 23rd September 2015 (cut-off date). A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM.
- Any person who acquires the shares of the Company and becomes member of the Company after the dispatch of notice of AGM and holds shares as on cut-off date may obtain login id and password by sending request at helpdesk.evoting@cdslindia.com or may contact on toll free number provided by CDSL 18002005533.
- A member can opt for only one mode of voting, i.e. remote e-voting or through Ballot Form. If a member casts vote by both the modes, the votes cast through e-voting shall prevail and Ballot form shall be treated as invalid.
- Members who have cast their vote by remote e-voting may also attend the meeting, but shall not be entitled to vote again at the AGM.

The Annual Report of the Company for the Financial Year 2014-15, inter-alia, containing the Notice of the 21st AGM, attendance slip and proxy form can also be downloaded from the website of the Company viz. www.sundaramgroups.in and also available for inspection at the registered office of the Company during office hours, except for Saturday.

The result of the remote e-voting or ballot/polling paper shall be declared not later than three days from the conclusion of the AGM. The Results declared along with the report of the Scrutinizer will be placed on the website of the Company viz. www.sundaramgroups.in and on the website of CDSL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The result shall also be immediately forwarded to the BSE Limited and National Stock Exchange of India Limited.

In case of any queries / grievances relating to voting by electronic means, you may refer the Frequently Asked Question (FAQ) and e-voting manual available at www.evotingindia.com under help section or write e-mail to helpdesk.evoting@cdslindia.com or may contact on toll free number provided by CDSL: 18002005533 or contact Mr. Wenceslaus Furtado, Dy. Manager, Central Depository Services (India) Limited, Office: 17th floor, P J Towers, Dalal Street, Fort, Mumbai - 400001 who will also address the grievances connected with voting by electronic means.

NOTICE is further given that pursuant to Section 91 of the Companies Act, 2013 and Rules thereunder, the Register of Members and the Share Transfer Books of the Company will remain closed from Thursday, 24th September 2015 to Wednesday, 30th September 2015 (both days inclusive) for the 21st AGM.

By Order of Board of Directors
For Sundaram Multi Pap Ltd.

Sd/-

Manik R. Makwana
Company Secretary

Date : 02/09/2015
Place : Mumbai